

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
July 20, 2011

The meeting of the Board of Directors was held  
at 12:00 p.m. in the 15th Floor Conference Room  
Tulane University Health Sciences Center  
131 South Robertson, New Orleans, LA

The following members of the Board of Directors were present:

**Dr. Larry Hollier**, Chancellor, LSUHSC, Chairman  
**Dr. Benjamin Sachs**, Senior Vice President and Dean, TUHSC, Vice-Chairman  
**Dr. Joseph Moerschbaeche**r, Vice Chancellor for Academic Affairs, LSUHSC  
**Dr. Lee Hamm**, Executive Vice Dean, TUHSC (via conference call) Secretary/Treasurer  
**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System  
**Ms. Pamela Ryan**  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank

Also present were:

Mr. Bert Wallace, President and CEO, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Thomas Wiese, Associate Professor, School of Pharmacy, Xavier University  
Dr. Charlie Brown, Professor, LSU School of Public Health  
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University  
Mr. Kevin Donahugh, Business Manager, LCRC  
Ms. Keadren Green, Business Manager, TUHSC Cancer Center  
Ms. Stephanie Colbert, Business Manager, Xavier University  
Mr. Richard Granen, Business Manager, LSUHSC  
Mr. Travis Beatty, Adams Management Services Corp.  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Mr. Adrian Rodriguez, Project Manager, LCRC  
Dr. Steve Nelson, Dean, School of Medicine, LSUHSC  
Dr. Elizabeth Fonham, Dean, School of Public Health, LSUHSC  
Ms. Beth Corbett, Executive Director, State Affairs, Tulane University  
Dr. Sohail Rao, Vice President of Research, Ochsner Health System

**Dr. Sachs** called the meeting to order.

**Dr. Sachs** requested the election of officers to begin.

**Dr. Moerschbaeche**r nominated **Dr. Hollier** to serve as Chairman of the Board. The nomination of **Dr. Hollier** to serve as Chairman of the Board was unanimously approved.

**Mr. Ryan** nominated **Dr. Sachs** to serve as Vice Chairman of the Board. The nomination of **Dr. Sachs** to serve as Vice Chairman of the Board was unanimously approved.

**Ms. Ryan** nominated **Dr. Hamm** to serve as Secretary/Treasurer of the Board and as Chair of the Finance Committee. The nomination of **Dr. Hamm** to serve as Secretary/Treasurer of the Board and Chair of the Finance Committee was unanimously approved.

**Dr. Hollier** stated the next item for discussion is the Appointment/Confirmation of Ochsner, Board Member

Mr. Sensenbrenner read a resignation letter from Board Member, Dr. Patrick Quinlan of Ochsner Health Systems.

A motion was made by **Dr. Moerschbaeche**r and seconded by **Dr. Sachs**.

RESOLVED, with all in favor, to accept Dr. Quinlan's resignation from the Board of Directors.

A motion was made by **Dr. Moerschbaecher** and seconded by **Dr. Sachs**.

RESOLVED, with all in favor, to appoint **Dr. William Pinsky** to the Board of Directors as Ochsner's representative.

The following items were listed in the consent agenda.

- Approval of Minutes from the June 14, 2011 Board Meeting
- Finance Committee Report
- President's Report
- Scientific Committee Report
- Smoking Cessation Report

A motion was made by **Dr. Moerschbaecher** and seconded by **Dr. Sachs**.

RESOLVED, with all in favor, to approve the consent agenda items.

**Dr. Hollier** called for the Resolutions to be considered by the Board.

Mr. Sensenbrenner reported the resolutions were discussed during a Board conference call to give Mr. Bert Wallace contract authority and to sign contract documents on behalf of the LCRC consistent with his duties as Interim CEO. A resolution to hire Mr. Bert Wallace as Interim President and CEO was previously considered and approved by the Board at a special call conference call. Mr. Sensenbrenner also added another resolution to be considered would to give Mr. Bert Wallace authority to manage all LCRC bank accounts and other financial instruments, and to sign documents relative to the management of these accounts. Mr. Sensenbrenner reported the Board already approved this and requested a motion to ratify the entire list.

A motion was made by **Dr. Moerschbaecher** and seconded by **Ms. Ryan**.

RESOLVED, that the resolutions, acts, and proceedings of the Board of Directors of LCRC, adopted and taken at special call meetings of the Board as stated above be the same hereby are adopted, approved, ratified, and confirmed.

**Dr. Hollier** called for the Resolution for Authority to Enter into a Cooperative Endeavor Agreement for LSUHSC-NO for procurement.

A motion was made by **Dr. Sachs** and seconded by **Mr. Ryan**.

RESOLVED, with all in favor, to approve entering into a CEA with LSUHSC-NO for procurement services.

**Dr. Hollier** called for FY12 Budget Recommendation – Cessation/TFL.

Ms. Reeder reported the budget was presented at the Finance Committee meeting but the Committee's recommendation was deferred because they did not have sufficient time to review before the meeting. She added Dr. Brown is present and prepared to answer any questions the Board may have. **Dr. Hollier** asked Dr. Brown for comments. Dr. Brown reported the budget is essentially the same as it has been in the past. He stated because of the appropriation from the State is not sufficient to fund all activities, the Cessation/TFL has opted to request use of some reserve funds. Dr. Brown reported at present TFL has approximately \$4.5M in reserves and Cessation has approximately \$2.5M in reserves. He stated the appropriation is at \$6.8M in addition to the \$1M from reserves, the total budget request for FY12 is approximately \$8M. Dr. Brown said a good portion of that will support the media component. Dr. Brown reported the Cessation/TFL program has been working jointly with the Department of Health and Hospitals (DHH) so that a single message is presented. He added DHH has taken over the cost of the Quitline, which has been extremely helpful. Dr. Brown stated because of the current administration in the state of Louisiana, the program is not working on efforts to have tobacco taxes raised. He added the Cessation/TFL program is still working on getting fewer people to smoke. **Dr. Moerschbaecher** asked, in reference to the various professional service agreements in the Cessation/TFL budget, how the contractors are evaluated. Dr. Brown stated all of the contractors are required to provide reports every three months. He added it is difficult to know whether or not they have been successful. Dr. Brown said the program does believe people and adolescents are smoking less. **Dr. Moerschbaecher** requested all of the contractors who are in professional service agreements with Cessation/TFL to provide a yearend report, which will be provided to the Board of Directors. **Dr. Moerschbaecher** stated the LCRC's contract with Louisiana Public Health Institute will expire in 2012. He said one question he has is if the LCRC could

possibly run the program itself for cost savings. Dr. Brown asked **Dr. Moerschbaecher** for further information in regards to what he has in mind with the existing contract. He added if there would be a change it would take several months to implement. **Dr. Moerschbaecher** stated he would meet with Dr. Brown to discuss his ideas.

A motion was made by **Dr. Moerschbaecher** and seconded by **Ms. Ryan**.

RESOLVED, with all in favor, to approve the Cessation/TFL FY12 budget with the requirement the various TFL contractors will provide year end reports.

**Dr. Hollier** reminded the Board, LCRC Administration was asked to get pricing for building operations from companies outside of the universities. He reported the numbers came back very high. **Dr. Hollier** stated that he and **Dr. Sachs** are open to looking at options of having the universities take over some of the building operations.

A motion was made by **Dr. Moerschbaecher** and seconded by **Dr. Hollier**.

RESOLVED, with all in favor, as a cost saving measure, to approve the LCRC Administration exploring the possibility of the partnering universities to provide contract services for some of the building functions.

Ms. Reeder stated all of the budgets are due to the State by July 30th. She added the research budget presentation is delayed and should not move forward until some building cost issues are resolved and/or an agreement is made on the space issues. Ms. Reeder said she would like to request the Board to recommend that Mr. Wallace approach Mr. Ronnie Smith for an extension. She added Mr. Smith could possibly guide the LCRC from there. **Mr. Ryan** questioned if there would be any consequences to turning in the budget late. Ms. Reeder stated she does not believe there would be serious consequences, however does believe it would be a disservice to the organization to turn in a budget that is not correct. If a current budget is put forward, it would show that more than 50% of the budget would support facilities and administration. She cautioned the Board not to delay the budget beyond a few weeks. **Dr. Hollier** stated the universities leadership would try to convene within the next week. **Mr. Ryan** volunteered to be a part of the process.

A motion was made by **Mr. Ashton Ryan** and seconded by **Ms. Pam Ryan**.

RESOLVED, with all in favor, to approve requesting a budget extension

Dr. Hollier called for any old business.

Dr. D'Amour brought up the issue of how the operations and maintenance costs for the building relate to the institutions for billing purposes. He added this has been discussed previously but would like to make the issues clear. Dr. D'Amour discussed three different scenarios of how money is allocated and rent for the building is paid. He proposed an analysis be put forward that considers the different ways in which operations and maintenance costs are allocated and billed and the impact of the different scenarios. Dr. D'Amour stated this type of analysis would be necessary for the Finance Committee and Board to make an informed decision. **Dr. Hollier** stated this is another issue to be taken up by the subcommittee composed of the universities leadership. As part of the subcommittee, **Dr. Hollier** asked Dr. D'Amour to represent Xavier and **Dr. Pinsky** to represent Ochsner. Dr. Deininger reminded the Board to think about how LCRC would be served in the long run.

**Dr. Sachs** thanked Mr. Sensenbrenner and his counsel for their guidance during the recent transition of new LCRC leadership. **Dr. Sachs** stated there is great respect for Ms. Reeder for her continued leadership at LCRC. He thanked her and the staff of the LCRC for their devotion to LCRC during this time of change.

A motion was made by **Dr. Sachs** and seconded by **Dr. Hollier**.

RESOLVED, with all in favor, to thank Mr. Sensenbrenner, Ms. Reeder and the LCRC staff for their excellent leadership during a time of transition.

**Dr. Hollier** called for any new business. There was none.

**Dr. Hollier** called for any public comment. There was none.

With no further business, the meeting adjourned.

An Executive Session immediately followed.



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Secretary/Treasurer, Dr. Lee Hamm

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
December 13, 2011

The meeting of the Board of Directors was held  
at 3 p.m. in the Chancellor's Conference Room  
LSU Health Sciences Center  
433 Bolivar Street, New Orleans, LA

The following members of the Board of Directors were present:

**Dr. Larry Hollier**, Chancellor, LSUHSC, Chairman  
**Dr. Benjamin Sachs**, Senior Vice President and Dean, TUHSC, Vice-Chairman  
**Dr. Joseph Moerschbaecher**, Vice Chancellor for Academic Affairs, LSUHSC  
**Dr. Lee Hamm**, Executive Vice Dean, TUHSC, Secretary/Treasurer  
**Ms. Barbara Goodson**, Associate Commissioner for Finance and Administration, Board of Regents  
**Ms. Carroll Suggs**  
**Ms. Pamela Ryan**

Also present were:

Mr. Aaron Miscenich, CAO and Executive Director, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Thomas Wiese, Associate Professor, School of Pharmacy, Xavier University  
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University  
Ms. Keadren Green, Business Manager, TUHSC Cancer Center  
Ms. Stephanie Colbert, Business Manager, Xavier University  
Mr. Richard Granen, Business Manager, LSUHSC  
Mr. Travis Beatty, Adams Management Services Corp  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Mr. Randall Legeai, Director of Institutional Program Development, Tulane University  
Dr. Ed Trapido, LSUHSC Cancer Center  
Mr. Ryan Graffagnini, LCRC, Fiscal Operations Manager  
Mr. Kevin Donahugh, LCRC, Business Manager

**Dr. Hollier** called the meeting to order. Role was called and a quorum was present.

The following items were listed in the consent agenda.

- Approval of Minutes from the October 19, 2011 Board Meeting
- Finance Committee Report
- President's Report
- Smoking Cessation Report

A motion was made by **Dr. Moerschbaecher** and seconded by **Ms. Goodson**.  
RESOLVED, with all in favor, to approve the consent agenda items.

**Dr. Hollier** called for the Finance Committee Recommendations.

Ms. Reeder stated Mr. Aaron Miscenich who has been hired as Chief Administrative Officer and Executive Director, should be granted signature authority on contracts & agreements, banking and financial instruments, enabling him to transact business on behalf of LCRC and consistent with his role as Executive Director. The Finance Committee concurred. Mr. Sensenbrenner distributed a resolution to the Board members stating the same.

A motion was made by **Ms. Suggs** and seconded by **Dr. Moerschbaecher**, RESOLVED, with all in favor to approve giving Mr. Miscenich authority to approve contracts and agreements and to sign documents related to same.

RESOLVED, with all in favor to approve giving Mr. Miscenich authority to manage all LCRC bank accounts and other financial instruments, and to sign documents relative to these accounts.

**Dr. Hamm** reported that the Finance Committee would like to appoint **Ms. Barbara Goodson** to join the Finance Committee.

A motion was made by **Ms. Suggs** and seconded by **Dr. Moerschbaecher**, RESOLVED, with all in favor to approve appointing **Ms. Goodson** to the LCRC Finance Committee.

**Dr. Hollier** called for the President's Report.

Mr. Beatty presented the status of the LCRC Building. He reported that as of December the building is substantially complete. Mr. Beatty added the punch list is 90% complete. Mr. Beatty stated they are working on the large building signage and they are waiting on approval from the city before moving forward. **Dr. Hollier** stated the LSUHSC's logo has changed. He wants to make sure the latest logo is included in the signage. Ms. Reeder stated before the partners signage is finalized there will be a copy circulated to the institutions for proper approval. Mr. Beatty stated the parking equipment bids have been received and the network equipment has been awarded. Mr. Beatty discussed the budgeting and Ms. Reeder clarified the numbers. Ms. Reeder stated the total projected cost including floors five and six is about \$108M. **Dr. Sachs** questioned why the for the Designer and Consultant fees were over budget. Mr. Beatty explained that there were additional services that included architecture design and redesign fees. **Dr. Hollier** asked if the changes were approved by the Board. Ms. Reeder clarified that Facility Planning and Control has complete oversight and has approved all of the changes that impact design fees. **Dr. Sachs** asked to be provided with a summary of explanations for each line item. Mr. Beatty reported on issues that remain open. He stated the equipment and furniture are main items of concern. Mr. Beatty also stated the scope and use for floors five and six as issues. **Dr. Hollier** asked for the status of the decision. Mr. Miscenich stated we have not started but will assemble in January so the LCRC will be prepared when the money is allocated and construction can begin July 1. Dr. Ochoa stated he thought the decision was made to keep laboratories on the 5<sup>th</sup> floor and there would be the clinical trials on the 6<sup>th</sup> floor. Ms. Reeder stated the LCRC needs to reconvene with Dr. Nelson to discuss the floor plan for the clinical trials on the 6<sup>th</sup> floor. Ms. Reeder added the next steps would be to solicit bids for architects and to go through programming. There was a brief discussion on the reason for a new architect. Mr. Sensenbrenner stated there were previous discussions with the Board about the financial problems of the architect. He stated it was no fault of LCRC or the process but the original architect was bought by a larger firm, who are currently not financially stable because of the market.

Mr. Miscenich reported there are some pending issues needing to be cleared before building occupancy. Ms. Reeder added that Environmental Health and Safety is the biggest challenge. She stated a firm has been engaged to assess the needs of the partners. **Dr. Hamm** clarified what was discussed in the Finance Committee Meeting. He stated there would be a roll out phase to establish protocols and policies after which there will be a recommendation to the full Board. Ms. Reeder stated it would be put in the format of an RFP with a clearly defined scope and then forwarded to the Board for approval. She added the Board approval could be via email or conference call. Ms. Reeder reported approval was received to move forward on ordering the furniture package provided by the architects and will be paid for out of operating funds. She stated LCRC is waiting on the final equipment list from the Directors but an experienced Procurement Manager has been hired and is in the process of setting up vendors. Ms. Reeder reported that Brice is handling the network. She added a state contract has been selected for telephone proposal. Ms. Reeder stated security contract will be signed at the beginning of the year but temporary security is already on site. Ms. Reeder reported Tulane is looking closely at the janitorial, maintenance and parking services. Ms. Reeder stated the vivarium service agreements are on hold but all of the equipment will be ordered. **Dr. Sachs** asked when the vivarium is expected to open. Ms. Reeder stated the partners thought the maximum amount of time they would be able to operate without it is six months. Dr. Ochoa stated some investigators will refuse to move without the vivarium. **Dr. Hollier** asked **Dr. Moerschbaecher** if LSU will manage the vivarium. He said they probably will.

Mr. Miscenich stated a committee of the officers will meet the first week in January to discuss lease rates and added that he wants to make sure all are aware of the repercussions of the various scenarios.

**Dr. Hollier** asked for any old business, there was none.

**Dr. Hollier** asked for any old business.

Dr. D'Amour asked if there is a schedule for developing and submitting the budget for next fiscal year. Ms. Reeder stated there will be no indication of the appropriation level until April. She added although we can project the amount to be received, the issue this year will be how much would be made available for research. The decision hinges on lease discussions and decisions.

**Dr. Hamm** asked if there are updated estimates for services that will change the cost per square foot to operate the building. Ms. Reeder said there is but the cost per square foot has not fluctuated much from the original numbers.

**Dr. Moerschbaeher** asked Dr. Brown to explain the materials provided. Dr. Brown stated it is information from Tobacco Free Living's (TFL) Scientific Advisory Board. They have summarized and critiqued the TFL programs. There comments are included in the letter.. Dr. Brown added the letter is complimentary stating TFL is doing a good job and is ready to move into the next phase.

**Dr. Moerschbaeher** stated the LCRC building and campus should be designated as smoke free.

A motion was made by **Dr. Sachs** and seconded by **Ms. Suggs**.

RESOLVED, with all in favor to approve designating the LCRC building and campus as smoke free.

With no further business, the meeting adjourned.

An Executive Session immediately followed.



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Secretary/Treasurer, Dr. Lee Hamm

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
October 19, 2011

The meeting of the Board of Directors was held  
at 11:00 a.m. in the Chancellor's Conference Room  
LSU Health Sciences Center  
433 Bolivar Street, New Orleans, LA

The following members of the Board of Directors were present:

**Dr. Larry Hollier**, Chancellor, LSUHSC, Chairman  
**Dr. Benjamin Sachs**, Senior Vice President and Dean, TUHSC, Vice-Chairman  
**Dr. Joseph Moerschbaeher**, Vice Chancellor for Academic Affairs, LSUHSC  
**Dr. Lee Hamm**, Executive Vice Dean, TUHSC, Secretary/Treasurer  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank  
**Ms. Carroll Suggs**  
**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System  
**Ms. Barbara Goodson**, Associate Commissioner for Finance and Administration, Board of Regents (via telephone)

Also present were:

Mr. Aaron Miscenich, CAO and Executive Director, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Thomas Wiese, Associate Professor, School of Pharmacy, Xavier University  
Dr. John Cole, Chairman, Hematology/Oncology, Ochsner Health Systems  
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University  
Ms. Keadren Green, Business Manager, TUHSC Cancer Center  
Ms. Stephanie Colbert, Business Manager, Xavier University  
Mr. Richard Granen, Business Manager, LSUHSC  
Mr. Travis Beatty, Adams Management Services Corp  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Mr. Adrian Rodriguez, Project Manager, LCRC  
Dr. Elizabeth Fonham, Dean, School of Public Health, LSUHSC  
Ms. Beth Corbett, Executive Director, State Affairs, Tulane University  
Dr. Ed Trapido, LSUHSC Cancer Center  
Mr. Ryan Graffagnini, LCRC, Fiscal Operations Manager  
Mr. Christopher Vidrine, LSUHSC, External Relations  
Dr. John Estrada, LSUHSC Cancer Center

**Dr. Hollier** called the meeting to order. Role was called and a quorum was present.

The following items were listed in the consent agenda.

- Approval of Minutes from the September 22, 2011 Board Meeting
- Finance Committee Report
- President's Report
- Smoking Cessation Report

A motion was made by **Dr. Moerschbaeher** and seconded by **Dr. Pinsky**.  
RESOLVED, with all in favor, to approve the consent agenda items.

**Dr. Hollier** called for the President's Report.

Mr. Travis Beatty presented the Building Update. He congratulated the building team on receiving the Association of Builders and Contractors Award of Excellence. Mr. Beatty stated this is a national award. Mr. Sensenbrenner said this is a great opportunity for publicity and suggested a press release.

Mr. Beatty reported the following steps are underway: final construction, Brice's certification and installation of equipment, removal of fencing, elevator repairs and interior signage. Mr. Beatty reported the State Fire Marshall inspection is scheduled for October 18<sup>th</sup>. He stated the revised budget is \$92M and the costs incurred to date are \$77M. **Dr. Hollier** questioned if this includes everything but the build out of floors five and six. Mr. Beatty said yes. **Dr. Sachs** asked for the cost of repairs following the flood. Mr. Beatty stated Brice is submitting that information to the insurance company and there will have to be a zero dollar change order submitted to extend the time of construction. There was a discussion regarding the build out of the two floors. Ms. Reeder reminded the Board there is \$16M reserved out of the \$102M for the buildout of floors five and six.

There was a discussion regarding the Maintenance Reserve Account (MRA), which is required by statute for the LCRC to keep on hand for major repairs. Currently, \$7.2M is required to fully fund the MRA. Mr. Sensenbrenner asked if the project comes in below budget, if the appropriation can be used to fund the MRA. **Ms. Goodson** stated she would explore the options.

Mr. Miscenich reported LCRC Admin is working with **Ms. Goodson** and the State on the equipment list. He added the process will take about sixty to ninety days. The Co-Directors requested a list of the long lead items. Mr. Beatty reported an RFP is being issues through Brice for IT and they are working on expediting the network and servers. Ms. Reeder added furniture as another long lead item. She said LCRC has also been working with **Ms. Goodson** on furniture to explore a better path forward. **Dr. Hollier** asked if a security firm had been chosen. Ms. Reeder reminded the Board at the last Board of Directors meeting authorization was given to move forward on awarding a security contract. She reported ABM Security will be hired on a short term contract while the long term contract is negotiated and other options are being explored. Dr. Deininger asked for the status of the Environmental Health and Safety services and expressed his concern about the lead time on the licensing requirements. Mr. Reeder stated LCRC went through the RFP process and received two bids for those services. She added LCRC has gone back through the process of seeking assistance from the partner institutions. Ms. Reeder reported Tulane recommended a different firm to come and look at our needs and help LCRC determine the best path forward. **Ms. Suggs** asked if **Dr. Francis** looked into the the Environmental Health and Safety services, as he stated at the last meeting. Ms. Reeder stated she would follow up with Dr. D'Amour. **Mr. Ryan** requested a time table of deadlines for the building services for the next meeting.

**Dr. Hollier** called for the Scientific Administration Report.

Dr. Wiese gave a presentation to show what the LCRC has brought to Xavier since becoming a partner in 2007. He stated Xavier will pay rent to occupy the LCRC building. Dr. Wiese reported on the current programs. He presented the following facts in an impact statement: the total LCRC support for Xavier since 2007 is \$3,710,338, there are 32 LCRC faculty at Xavier, there are 15 new cancer research faculty, 26 staff people have been hired with the LCRC support, 103 students have been trained by LCRC faculty, \$6,407,734 in new individual cancer grants, and \$16,482,734 in total new cancer grants. Dr. Wiese reported some challenges of Xavier in the LCRC. Those challenges were integration within the LCRC programs, developing research collaborations in the LCRC, obtaining external funding and access to LCRC seminars. Dr. Wiese added another challenge is that Xavier has had a very substantial committeemnt to the LCRC regarding faculty and space. He said if LCRC keeps heading in the direction they are, Xavier is going to lose their investment. Dr. Wiese stated if the LCRC programs are not funded the best faculty will leave and there will not be any collaborations. Dr. Ochoa stated one issue is a redundancy of centers that need to start working together to add strength to the partnerships. Dr. Wiese said in 2007 the partners were working on programs and scientific goal and now all attention has been shifted to the survival of the new building. He expressed concern that researchers are being recruited for new programs but the scientific programs are not being developed. Dr. Hollier thanked Dr. Wiese for his presentation.

**Dr. Hollier** called for any old business.

Dr. Ochoa gave a status update on the Return on Investment report the Board requested. He said a format has been agreed upon but adjustments are still being made to the final version. Ms. Reeder said the report will be presented to the next Finance Committee Meeting and then brought to the Board.

**Dr. Hollier** called for any new business.



Dr. Hollier called for any public comment. There was none.

With no further business, the meeting adjourned.



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Secretary/Treasurer, Dr. Lee Hamm

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
September 22, 2011

The meeting of the Board of Directors was held  
at 12:00 p.m. in the Chancellor's Conference Room  
LSU Health Sciences Center  
433 Bolivar Street, New Orleans, LA

The following members of the Board of Directors were present:

**Dr. Larry Hollier**, Chancellor, LSUHSC, Chairman  
**Dr. Joseph Moerschbaeher**, Vice Chancellor for Academic Affairs, LSUHSC  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank  
**Ms. Carroll Suggs**  
**Dr. Norman Francis**, President, Xavier University of Louisiana (via telephone)  
**Ms. Barbara Goodson**, Associate Commissioner for Finance and Administration, Board of Regents

Also present were:

Mr. Bert Wallace, President and CEO, Louisiana Cancer Research Consortium  
Mr. Aaron Miscenich, CAO and Executive Director, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Thomas Wiese, Associate Professor, School of Pharmacy, Xavier University  
Dr. John Cole, Chairman, Hematology/Oncology, Ochsner Health Systems  
Dr. Charlie Brown, Professor, LSU School of Public Health  
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University  
Mr. Kevin Donahugh, Business Manager, LCRC  
Ms. Keadren Green, Business Manager, TUHSC Cancer Center  
Ms. Stephanie Colbert, Business Manager, Xavier University  
Mr. Richard Granen, Business Manager, LSUHSC  
Mr. Travis Beatty, Adams Management Services Corp (via telephone)  
Mr. William Hucks, Adams Management Services Corp.  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Mr. Adrian Rodriguez, Project Manager, LCRC  
Dr. Elizabeth Fontham, Dean, School of Public Health, LSUHSC  
Ms. Beth Corbett, Executive Director, State Affairs, Tulane University  
Dr. Steve Nelson, Dean, School of Medicine, LSUHSC  
Dr. Ed Trapido, LSUHSC Cancer Center  
Mr. FJ Cascio, Auditor, Cascio & Schmidt LLC

**Dr. Hollier** called the meeting to order.

**Dr. Hollier** announced there would be an Executive Session held before the Board Meeting.

**After the Executive Session Dr. Hollier** reconvened the Board meeting. Roll was called and a quorum was present.

A motion was made by **Dr. Moerschbaeher** and seconded by **Ms. Suggs**.  
RESOLVED, with all in favor, to approve the election of **Ms. Barbara Goodson** to serve as a member of the  
LCRC Board of Directors, as the Board of Regents' representative.

**Dr. Hollier** welcomed **Ms. Goodson** to the Board. **Dr. Moerschbaeher** added **Ms. Goodson** was a member of the  
Louisiana Gene Therapy Consortium Board of Trustees and was a terrific asset.

A motion was made by **Ms. Suggs** and seconded by **Mr. Ryan**.

RESOLVED, with all in favor, to approve the appointment agreement of Aaron Miscenich to be Chief Administrative Officer and Executive Director of the LCRC.

A motion was made by **Dr. Moerschbaecher** on behalf of the LCRC Board of Directors  
RESOLVED, with all in favor, to wish Dr. Charlie Brown a very Happy Birthday.

The following items were listed in the consent agenda.

- Approval of Minutes from the August 18, 2011 Board Meeting
- Finance Committee Report
- President's Report
- Scientific Committee Report
- Smoking Cessation Report

A motion was made by **Mr. Ryan** and seconded by **Ms. Suggs**.  
RESOLVED, with all in favor, to approve the consent agenda items.

**Dr. Hollier** called for the discussion of the Finance Update.

Ms. Reeder introduced Mr. FJ Cascio of Cascio & Schmidt LLC, the firm that conducted the FY11 Financial Audit. Ms. Reeder stated copies of the audit were provided in the meeting materials. Mr. Cascio reported the outcome of the FY11 audit was unqualified and clean. He stated there was also an opinion on the internal controls and compliance of the LCRC which was clean, with no deficiencies. Mr. Cascio discussed the Statement of Financial Position, the Statement of Cash Flows, and the Statement of Activities (all required statements).

A motion was made by **Mr. Ryan** and seconded by **Ms. Suggs**.  
RESOLVED, with all in favor, to accept the FY11 Financial Audit, as presented.

**Dr. Hollier** called for the President's Report.

Mr. Wallace stated there were discussions at the Finance Committee Meeting on security for the building. There is a concern after the contractors leave the site, the building will be empty and without security. Mr. Wallace said there is not a need for 24/7 security but some security is necessary. **Ms. Suggs** asked if there were security cameras in the building. Ms. Reeder reminded the Board there has been a hold on purchasing needed infrastructure to operate the security cameras. **Dr. Moerschbaecher** added this is a good example of why the network is critical for the functioning of the building Ms. Reeder reported seven companies were solicited to respond to an RFP for security services. She stated there were two acceptable responses to the bids and both gave the same price. **Ms. Suggs** offered to put the LCRC in contact with the leadership of the New Orleans Convention Center since they have been very successful at running all parts of their facility.

A motion was made by **Dr. Moerschbaecher** and seconded by **Ms. Suggs**.  
RESOLVED, with all in favor, to move forward on contract negotiations to provide security for the building.

Mr. Wallace reported on September 7<sup>th</sup>, there was a meeting with Jerry Jones and John Davis of the State Office of Facility Planning and Control. Also in attendance were Mr. Miscenich, Mr. Charles Castillo (former Undersecretary of the Department of Health and Hospitals) and Mr. Sensenbrenner. Mr. Wallace stated it was a very positive meeting and stated steps were made toward resolving previous issues.

Mr. Wallace reported LCRC Administration has been working on some of the following issues: parking and the best way for LCRC to operate the parking lot to make revenue for reinvestment, an LCRC personnel plan and a fundraising (online) plan.

**Dr. Hollier** welcomed Mr. Miscenich to the LCRC and asked him if he had any comments. Mr. Miscenich said he has heard for years the potential of the LCRC. He added there is a tremendous amount of talent in the whole organization and is looking forward to being a part of it.

**Dr. Hollier** called for any old business. There was none.

**Dr. Hollier** called for any new business.

Dr. Deininger reported to the Board that **Ms. Suggs** charged the LCRC Directors with coming up with a report for Return on Investment (ROI). He stated the Tulane reports, given out at today's Board Meeting, are preliminary to get feedback from Board Members on a format they would prefer. Ms. Reeder apologized to the Board for not providing the information in advance and added she would like to provide a user-friendly, summarized report in addition to the detailed reports, which can be presented at the next Finance Committee and Board Meetings. Dr. Deininger began summarizing the Tulane's ROI Report. Dr. Deininger stated the report includes all money given to the researchers for research. **Dr. Hollier** said he would also like to see the infrastructure data. He expressed his concern that the LCRC will pick up a lot more infrastructure and overhead costs and would like to see where the LCRC is prior to the change. Dr. Ochoa suggested following the NIH guidelines. **Dr. Hollier** asked for Ms. Reeder to provide a comprehensive report on all LCRC investments for the next meeting. **Ms. Suggs** asked if Dr. Deininger is pleased with the ROI data provided. Dr. Deininger said he is and added funding has doubled in five years.

**Dr. Hollier** called for any public comment. There was none.

With no further business, the meeting adjourned.



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Secretary/Treasurer, Dr. Lee Hamm

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
August 17, 2011

The meeting of the Board of Directors was held  
at 12:00 p.m. in the 15th Floor Conference Room  
Tulane University Health Sciences Center  
131 South Robertson, New Orleans, LA

The following members of the Board of Directors were present:

**Dr. Larry Hollier**, Chancellor, LSUHSC, Chairman  
**Dr. Benjamin Sachs**, Senior Vice President and Dean, TUHSC, Vice-Chairman  
**Dr. Joseph Moerschbaeher**, Vice Chancellor for Academic Affairs, LSUHSC  
**Dr. Lee Hamm**, Executive Vice Dean, TUHSC (via conference call) Secretary/Treasurer  
**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System  
**Ms. Pamela Ryan**  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank  
**Ms. Carroll Suggs**  
**Dr. Norman Francis**, President, Xavier University of Louisiana

Also present were:

Mr. Bert Wallace, President and CEO, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Thomas Wiese, Associate Professor, School of Pharmacy, Xavier University  
Dr. John Cole, Chairman, Hematology/Oncology, Ochsner Health Systems  
Dr. Charlie Brown, Professor, LSU School of Public Health  
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University (via phone)  
Mr. Kevin Donahugh, Business Manager, LCRC  
Ms. Keadren Green, Business Manager, TUHSC Cancer Center  
Ms. Stephanie Colbert, Business Manager, Xavier University  
Mr. Richard Granen, Business Manager, LSUHSC  
Mr. Travis Beatty, Adams Management Services Corp.  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Mr. Adrian Rodriguez, Project Manager, LCRC  
Dr. Elizabeth Fonham, Dean, School of Public Health, LSUHSC  
Ms. Beth Corbett, Executive Director, State Affairs, Tulane University  
Mr. Keith Clement, Project Manager, Brice Construction  
Dr. Steve Nelson, Dean, School of Medicine, LSUHSC

**Dr. Hollier** called the meeting to order.

The following items were listed in the consent agenda.

- Approval of Minutes from the July 20, 2011 Board Meeting
- Finance Committee Report
- President's Report
- Scientific Committee Report (no report included)
- Smoking Cessation Report (no report included)

A motion was made by **Dr. Moerschbaeher** and seconded by **Dr. Pinsky**.  
RESOLVED, with all in favor, to approve the consent agenda items.

**Dr. Hollier** called for the discussion of the FY12 Budget.

Mr. Wallace stated the FY12 budget was electronically approved by the Board and would need to be ratified. **Dr. Moerschbaeher** added the Finance Committee did not take the position to ratify, rather they decided to forward to the full

Board for consideration. **Dr. Hamm** stated in ratifying the FY12 budget, the Board is acknowledging what was already voted on. After some discussion by the Board, Mr. Sensenbrenner clarified that since action was already taken on the budget, ratifying the budget would just be legitimizing the action. He also stated this does not prohibit amendment of the budget at some later point if necessary.

A motion was made by **Dr. Moerschbaecher** and seconded by **Ms. Suggs**.  
RESOLVED, with all in favor, to ratify the FY12 Budget.

**Dr. Hollier** called the President's Report – Building Update.

Mr. Beatty reported on the issue with the sprinkler head. He stated the sprinkler head burst around 9:30pm on the evening of August 7<sup>th</sup>. He reported alarms were set off but monitoring had not yet been set up. Construction crews arrived at the site at 5:30am, discovered the water, and took immediate action, following protocol set up for situations such as this. Mr. Beatty added within one day there was a mitigation contractor on board. The contractor began drying out the site and inspecting it to see the extent of the damage. The contractor has been working with the insurance adjuster to make sure they can track and document the costs associated with the repairs. Mr. Clement stated it was unfortunate the State Fire Marshall was scheduled for his final inspection of the site on the day of the sprinkler incident. He added it should take three to four weeks for sheetrock in the stair shafts to be replaced and the Fire Marshall will reschedule the inspection. Mr. Beatty stated ServPro is the company brought on by Brice to get rid of the moisture in the building. **Ms. Ryan** asked the cause of the sprinkler going off. Mr. Beatty stated the sprinkler head was removed, transported to LCRC legal counsel, then to the insurance adjuster. Mr. Sensenbrenner added the chain of custody was carefully documented. He stated the insurance company will hire experts to investigate the incident and make a determination of liability.

Mr. Beatty said due to the damage caused by the sprinkler and other items that need to be resolved, the estimate for substantial completion would be mid October. Mr. Beatty stated then the LCRC would step in and begin preparing the building for occupancy. **Dr. Hollier** asked what that preparation would be. Mr. Wallace stated the network equipment issue needs to be resolved before anything can be done. **Dr. Hollier** gave the Board background on the equipment issue. He stated Facility Planning and Control indicated they wanted the LCRC to use the State purchasing group to purchase equipment. He added the problem is anything the state acquires has to have a ten year useful life. **Dr. Hollier** expressed everyone's confusion because most others only have to have a five year useful life. **Dr. Hollier** asked Mr. Sensenbrenner for his guidance. Mr. Sensenbrenner stated he is working on setting up a meeting with Mr. Jerry Jones, the Assistant Commissioner of Facility Planning and Control.

Mr. Wallace reported a copy of the 2010 Annual Report was provided in the meeting materials. **Ms. Suggs** asked if the name of the building could be added to the picture. Mr. Wallace stated he would check. **Dr. Pinsky** asked for an electronic copy of the report.

Mr. Wallace reported the best case scenario for total move in and operation of the building would be January 1, 2012. He added for this goal to be reached, the equipment would need to be ordered by August 24<sup>th</sup>. **Dr. Hamm** wanted to raise awareness to the Board that if the building cannot be occupied by January it will cause significant problems for a new recruit that would be moving to the building.

**Dr. Hollier** called for the Finance Committee Update.

**Dr. Hamm** stated the Finance Committee wanted to make certain the Board was aware of some of the operation details. He said the universities were asked to consider providing services for the building at their cost. Only one proposal, for the operation of the Vivarium, was returned. **Dr. Hamm** added there was a significant savings. He asked if the universities could go back and look to see if there are any other areas they may be able to help the LCRC. **Dr. Moerschbaecher** reinforced **Dr. Hamm's** sentiment. He said the universities will benefit substantially from the LCRC building and the building will help to preserve their scientific mission, which is a real concern of the LCRC Scientific Directors. If the universities want to preserve their mission and occupy the building, they will need to step up to the plate and help lower the operating costs. **Dr. Moerschbaecher** added there are economies of scale available and the operations of the LCRC will be too costly for all parties unless the universities help. **Dr. Hollier** stated the problem for LSUHSC is the Governor has put a freeze on hiring and the university is capped at the number of positions it can have. **Dr. Moerschbaecher** asked Ms. Reeder to send the RFP's for the services to the LCRC Members. **Dr. Hollier** stated as a result of the discussion, TUHSC or LSUSC cannot handle the services of the LCRC building and the RFP's will have to go out to the market. Ms. Reeder reported that has already happened and the costs presented in the budget are a result of the RFP's, which costs were much

higher than anticipated. **Dr. Sachs** suggested the next step be to reach out to all of the LCRC partners again, to see if any of the services can be supported. **Ms. Suggs** added that time is of the essence.

**Dr. Hollier** called for any old business.

Dr. D'Amour asked if a date could be set to finalize the leases. **Dr. Moerschbaeher** stated the leases cannot be finalized until there is a handle on the costs for services. He added once information is received back from the LCRC partners on whether or not they can assist with some of the services, then maybe the LCRC can begin to finalize the leases. **Dr. Hollier** stated there is the other issue of indirect costs. The universities are looking into the possibility of getting a judgement, since the LCRC is a quasi-government agency, to get wrapped under the universities' indirect cost rate. He reported this would change the whole equation and make the allocation of costs much easier.

**Dr. Hollier** called for any new business. There was none.

**Dr. Hollier** called for any public comment. There was none.

With no further business, the meeting adjourned.

An Executive Session immediately followed.



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Secretary/Treasurer, Dr. Lee Hamm

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
June 20, 2012  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Larry Hollier**, Chancellor, LSUHSC, Chairman  
**Dr. Joseph Moerschbaecher**, Vice Chancellor for Academic Affairs, LSUHSC  
**Dr. Lee Hamm**, Executive Vice Dean, TUHSC Secretary/Treasurer  
**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System  
**Ms. Barbara Goodson**, Associate Commissioner for Finance and Administration, Board of Regents  
**Ms. Carroll Suggs**  
**Ms. Pamela Ryan**

Also present were:

Mr. Aaron Miscenich, CAO and Executive Director, Louisiana Cancer Research Consortium  
Mr. Bert Wallace, CEO, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Thomas Wiese, Associate Professor, School of Pharmacy, Xavier University  
Ms. Stephanie Wiebke, Business Manager, Xavier University  
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University  
Ms. Keadren Green, Business Manager, TUHSC Cancer Center  
Mr. Richard Granen, Business Manager, LSUHSC  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Ms. Beth Corbett, Executive Director, State Affairs, Tulane University  
Mr. Ryan Graffagnini, Fiscal Operations Manager, Louisiana Cancer Research Consortium  
Dr. Steve Nelson, Dean, School of Medicine, LSUHSC  
Dr. Elizabeth Fontham, Dean, School of Public Health, LSUHSC

**Dr. Hollier** called the meeting to order.

The following items were listed in the consent agenda.

- Approval of Minutes from May 16th Board Meeting
- Finance Committee Report

A motion was made by **Ms. Suggs** and seconded by **Dr. Pinsky**.  
RESOLVED, with all in favor, to approve the consent agenda items.

**Dr. Hollier** called for the discussion on the extension of the LPHI contract.

Ms. Reeder reported the contract is three years and expires June 30<sup>th</sup>. The Finance Committee has approved a sixty day extension with the intent to recommend Board approval. **Dr. Hollier** asked what costs does LPHI incur for administration. Ms. Reeder said about \$350K. **Dr. Moerschbaecher** stated he does not oppose the extension but wants to look at the contract closely. **Dr. Hollier** asked for the Board to review the contract to be discussed at the next Board of Directors Meeting. **Ms. Goodson** questioned the authority of the LCRC to be able to authorize a contract extension with LPHI. Mr. Sensenbrenner said he would look into LCRC's legal authority.



A motion was made by **Dr. Moerschbaecher** and seconded by **Ms. Goodson**,  
RESOLVED, with all in favor to approve the extension of the LPHI contract, with approval conditional upon verification of LCRC's legal authority to extend.

**Dr. Hollier** called for the discussion on the allocation of funds.

Ms. Reeder reported the Finance Committee is recommending approval of the allocation of funding to begin the FY13 budgeting process. She stated the FY13 appropriation is \$9.8M. The appropriation will be used to pay building expenses of \$6.8M (including funds for the Maintenance Reserve Account MRA leaving approximately \$3M for allocation to the research programs. She reminded the Board this plan does not fund operations of the Vivarium. She reminded the Board Xavier will occupy a small space in the building compared to the cost of the building, so there was an agreement to allow Xavier up to 20% of the available research dollars, up to \$500K; then Xavier will receive its standard allocation of 10% of down to 10% of their regular allocation. Xavier's total proposed allocation is \$545,571. If approved, LSUHSC and TUHSC will be allocated \$1,205,068 each for FY13

A motion was made by **Ms. Suggs** and seconded by **Ms. Goodson**,  
RESOLVED, with all in favor to approve the distribution of funds as recommended for the FY13 budgets

**Dr. Hollier** called for the discussion on the use of carry over funds.

Ms. Reeder reported there was discussion at the Finance Committee Meeting about the approximate \$2M that will be unexpended in FY12. There will be carryover of funds due to the change in the move-in schedule. The move-in had not taken place. **Dr. Hamm** proposed making the \$2M available to the research programs at the rate of \$1M each year for two years; however, there will be no formal commitment for FY14 at this time. This would soften the impact of a reduced budget for a period of time. **Dr. Pinsky** asked if there is a strategy to begin accruing resources for a single Director. **Dr. Hamm** said there is no strategy. After further discussion **Dr. Hollier** suggested holding off on allocating the carry over funds until there are more strategic discussions. He also suggested the make Finance Committee make a report at the next Board Meeting.

A motion was made by **Dr. Moerschbaecher** and seconded by **Dr. Pinsky**,  
RESOLVED, with a majority in favor to refrain from allocation of the anticipated \$2M carry forward until there is a strategic discussion.

Ayes: (6) Drs. Hollier, Moerschbaecher, and Pinsky, Ms. Suggs, Ms. Ryan and Ms. Goodson.  
Nays: (1) Dr. Hamm

**Ms. Goodson** asked when is the LCRC required to start paying on the Maintenance Reserve Account. Ms. Reeder stated the LCRC has already started paying. **Ms. Goodson** said the building is not complete and the LCRC should not be making payments into the Maintenance Reserve Account. Mr. Sensenbrenner was asked to look into the details.

**Ms. Suggs** asked for an updated Return on Investment report also.

Dr. D'Amour proposed reviewing the Administration budget, looking at the categories in the FY11 budget, the funds spent in FY12 versus the same categories and new money needed. **Dr. Hollier** agreed and asked the Finance Committee to review and report back at the next Board of Directors Meeting.

**Dr. Hollier** called for the President's Report.

Mr. Wallace provided updates on priorities, detailed in the materials. Mr. Graffagnini reported there has been significant progress in the purchase of equipment. \$1M has been spent for about 22 pieces of equipment but Facility Planning and Control still has not approved the remaining pieces.

**Dr. Hollier** called for the approval of street level signage.

A motion was made by **Dr. Hamm** and seconded by **Ms. Suggs**,

RESOLVED, with all in favor to approve the street level signage as presented, with the stipulation that **Dr. Sachs'** will be allowed to review and approve Tulane's logo to be place on the sign.

**Dr. Hollier** asked for any old business.

**Ms. Goodson** reported she is working on capital outlay with other lobbyists from the partnering institutions. She stated she may will report back to the Board on the status of funding for the buildout of the fifth and sixth floors. **Ms. Goodson** added this will require a comprehensive approach from the Board and others.

**Dr. Hollier** asked for any new business.

**Ms. Goodson** suggested the LCRC write a letter to the Commissioner of Administration for a seed appropriation based on an adopted budget. This will allow the LCRC to be funded up front and to pay back the money by the end of the fiscal year. **Dr. Hollier** asked Mr. Miscenich to develop the letter and to have all four partners sign the letter.

Dr. Deininger reported at the last meeting **Dr. Sachs** mentioned the National Cancer Institute raised the funding level to \$10M for centers to be eligible for designation. Dr. Deininger stated he reviewed the grants and all active grants for all of the partners total just over \$9M.

**Dr. Hollier** called for the election of officers.

**Dr. Moerschbaecher** nominated **Dr. Sachs** to serve as Chairman of the Board. The nomination of **Dr. Sachs** to serve as Chairman of the Board was unanimously approved.

**Ms. Ryan** nominated **Dr. Hollier** to serve as Vice Chairman of the Board. The nomination of **Dr. Hollier** to serve as Vice Chairman of the Board was unanimously approved.

**Dr. Moerschbaecher** nominated **Ms. Goodson** to serve as Secretary/Treasurer of the Board and as Chair of the Finance Committee. The nomination of **Ms. Goodson** to serve as Secretary/Treasurer of the Board and Chair of the Finance Committee was unanimously approved.

With no further business, the meeting adjourned.



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Secretary/Treasurer, Dr. Lee Hamm

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
May 16, 2012  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Larry Hollier**, Chancellor, LSUHSC, Chairman  
**Dr. Benjamin Sachs**, Senior Vice President and Dean, TUHSC, Vice-Chairman  
**Dr. Joseph Moerschbaeher**, Vice Chancellor for Academic Affairs, LSUHSC  
**Dr. Norman Francis**, President, Xavier University  
**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System (via phone)  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank  
**Ms. Barbara Goodson**, Associate Commissioner for Finance and Administration, Board of Regents  
**Ms. Carroll Suggs**  
**Ms. Pamela Ryan**

Also present were:

Mr. Aaron Miscenich, CAO and Executive Director, Louisiana Cancer Research Consortium  
Mr. Bert Wallace, CEO, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Thomas Wiese, Associate Professor, School of Pharmacy, Xavier University  
Dr. John Cole, Chairman, Hematology/Oncology, Ochsner Health Systems  
Dr. Charles Brown, Professor, LSU School of Public Health  
Ms. Stephanie Wiebke, Business Manager, Xavier University  
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University  
Ms. Keadren Green, Business Manager, TUHSC Cancer Center  
Mr. Richard Granen, Business Manager, LSUHSC  
Mr. Travis Beatty, Adams Management Services Corp  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Ms. Beth Corbett, Executive Director, State Affairs, Tulane University  
Mr. Ryan Graffagnini, Fiscal Operations Manager, Louisiana Cancer Research Consortium

**Dr. Hollier** called the meeting to order. Role was called and a quorum was present.

The following items were listed in the consent agenda.

- Approval of Minutes from January 18th Board Meeting
- Finance Committee Report

A motion was made by **Ms. Goodson** and seconded by **Dr. Moerschbaeher**.  
RESOLVED, with all in favor, to approve the consent agenda items.

**Dr. Hollier** called for the President's Report.

Mr. Miscenich reported the LCRC Administration office is planning the move in to the new building. He noted there will be some challenges but should be able to be done by the end of the fiscal year. **Dr. Moerschbaeher** added this was a recommendation of the Finance Committee.

Ms. Reeder provided an update on the equipment purchase for the new building. She stated LCRC is received approval from Mr. Mark Gates, Project Manager from the State Office of Facility Planning and Control on the items to be procured through LSUHSC from Mr. Mark Gates. Ms. Reeder added the next step is to get approval on the equipment to be purchased outside of LSUHSC that will need to be bid and handled through the LCRC Purchasing Assistant. Then there will need to be an amendment to the Cooperative Endeavor Agreement to pay for the equipment.

**Dr. Hollier** reported that **Dr. Sachs**, Dr. D'Amour, Mr. Miscenich, Mr. Sensenbrenner and himself met with Mr. Paul Rainwater, Commissioner of the Division of Administration. The group questioned if the Maintenance Reserve Account (requirement) could be waived or delayed so the \$1-2M could be used for research. The group also asked Mr. Rainwater to move \$15M from category 5 to category 1. Mr. Rainwater said it should not be a problem. **Ms. Goodson** stated she would follow up. **Dr. Hollier** reported the group would continue to work on these issues and would meet with Senator Alario for his assistance.

**Dr. Moerschbaecher** reported next week Tulane, LSU, Xavier and Pennington will find out if they will receive the CTSA funding.

Mr. Miscenich discussed the revenue projection for fiscal year 2012-2013. Currently there is expected to be a 7% decline in funding. This will put the Smoking Cessation allocation at \$6.3M and the research allocation at \$9.3M. The appropriation level could still be amended before close of session.

**Dr. Hollier** asked for any old business.

**Dr. Moerschbaecher** asked if there has been a solution to the steam escape problem in the building. Mr. Miscenich stated the architects have come up with an elegant solution, which has been implemented.

**Dr. Hollier** asked for any new business.

Mr. Malcolm Meyer, Real Estate Attorney with Adams and Reese, discussed the structure of the draft Occupancy Agreement. He stated the agreement will designate a particular space for the users to occupy. It includes a formula based on the cost to operate the building and also includes the cost of the Maintenance Reserve Account. Mr. Meyer added the LCRC would have the option to forego a cash payment by the tenants if the tenants use the building for its statutorily intended purpose. Therefore, if the partners use the building for research, they would not be responsible for paying the ordinary cost to operate the building. The lease will include language stating if any user has extraordinary, high or unusual expenses, the tenant would be expected to bear those costs. Those details will be agreed upon by the partners. Mr. Meyer added the agreement would be renewed on an annual basis that would match up with the fiscal year. He stated the agreement is ready for review and comments by the partners' legal counsel. **Dr. Pinsky** said with this agreement he is not clear of the financial impact to the LCRC. **Dr. Sachs** stated before the Board approves the Occupancy Agreement, the Finance Committee will review the financial impact to the LCRC and express their opinion at the next Board Meeting. **Dr. Hollier** reported representatives from Tulane, Xavier and LSUHSC met and discussed the reduction of money ordinarily provided for research. The partners came to an agreement of how the money would be distributed in a reduced amount setting. **Dr. Francis requested** confirmation that the previous discussions in the meeting between partners on the administration operations and distributions of cost is what is explained in the agreement. Ms. Reeder stated the lease addresses use of tobacco tax receipts for payment of operating costs and that the lease would show costs for operations. The residual will be allocated for research and the agreed upon distribution would be voted on by the full Board as part of the budget process. Mr. Miscenich added any reduction or increase in the allocation would be according to the breakdown agreed upon. **Ms. Suggs** stated there is a sense of urgency to get the agreement approved since researchers cannot move into the building until an agreement is signed by all partners. **Dr. Francis** expressed his concern with the LCRC having any perception of conflict. **Dr. Sachs** asked to make sure Mr. Sensenbrenner is available for the next Board of Directors meeting and will be prepared to address any issues, including those involving perceived conflicts of interest.

A motion was made by **Dr. Sachs** and seconded by **Dr. Moerschbaecher**,  
RESOLVED, with all in favor to approve the acceptance of the structure of the Operating Agreement.

Mr. Miscenich stated all partners agree a long term Business Plan is needed for the organization. He reported a plan is being developed and he will report any progress to the Board.

With no further business, the meeting adjourned.



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Secretary/Treasurer, Dr. Lee Hamm

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
January 18, 2012  
The meeting of the Board of Directors was held at  
New Orleans BioInnovation Center  
1441 Canal Street  
1<sup>st</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Larry Hollier**, Chancellor, LSUHSC, Chairman  
**Dr. Benjamin Sachs**, Senior Vice President and Dean, TUHSC, Vice-Chairman  
**Dr. Joseph Moerschbaeche**r, Vice Chancellor for Academic Affairs, LSUHSC  
**Dr. Lee Hamm**, Executive Vice Dean, TUHSC, Secretary/Treasurer  
**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System (via phone)  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank (via phone)  
**Ms. Barbara Goodson**, Associate Commissioner for Finance and Administration, Board of Regents  
**Ms. Carroll Suggs**  
**Ms. Pamela Ryan**

Also present were:

Mr. Aaron Miscenich, CAO and Executive Director, Louisiana Cancer Research Consortium  
Mr. Bert Wallace, CEO, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Thomas Wiese, Associate Professor, School of Pharmacy, Xavier University  
Dr. John Cole, Chairman, Hematology/Oncology, Ochsner Health Systems  
Dr. Charles Brown, Professor, LSU School of Public Health  
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University  
Ms. Keadren Green, Business Manager, TUHSC Cancer Center  
Mr. Richard Granen, Business Manager, LSUHSC  
Mr. Travis Beatty, Adams Management Services Corp  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Ms. Beth Corbett, Executive Director, State Affairs, Tulane University  
Dr. Steve Nelson, Dean, School of Medicine, LSUHSC  
Mr. Ryan Graffagnini, Fiscal Operations Manager, Louisiana Cancer Research Consortium

**Dr. Hollier** called the meeting to order. Role was called and a quorum was present.

A motion was made by **Ms. Goodson** and seconded by **Dr. Moerschbaeche**r.  
RESOLVED, with all in favor, to adjourn the Board meeting and go in to an Executive Session.

The Executive Session of the Board of Directors was adjourned and the Board Meeting reconvened.

The following items were listed in the consent agenda.

- Approval of Minutes from the December 13, 2011 Board Meeting
- Finance Committee Report
- President's Report

A motion was made by **Dr. Moerschbaeche**r and seconded by **Ms. Goodson**.  
RESOLVED, with all in favor, to approve the consent agenda items.

**Dr. Hollier** called for the discussion regarding the approval of the Donor Wall payment.

**Dr. Hamm** reported the Finance Committee recommended using some of the donations made to the LCRC to construct the Donor Wall. **Dr. Ochoa** stated there are some issues on the criteria for donor wall plaques. **Dr. Deininger** said the Key to the Cure has been promised there will be an unveiling of the Donor Wall in eight weeks, with a six week installation time. **Dr. Hollier** suggested moving forward with the construction. He added the Directors along with **Ms. Suggs** and **Ms. Ryan** should meet to discuss the criteria. **Ms. Ryan** asked Ms. Keadren Green for a list of the donors. **Ms. Ryan** suggested a development committee meet to discuss the marketing of the building. **Ms. Ryan** added the Donor Wall makes the LCRC more viable in the community. **Dr. Hollier** stated his approval for the Donor Wall Committee to expand and become the Development Committee.

A motion was made by **Ms. Suggs** and seconded by **Dr. Moerschbaecher**,  
RESOLVED, with all in favor to approve the Donor Wall and advanced payment of the Donor Wall out of LCRC donated funds.

**Dr. Hollier** called for the President's Report.

**Mr. Beatty** presented the status of the LCRC Building. He reported that as of Mid-January, the primary construction is complete, the interior signage is underway, the building marker signage variance request is pending review by the city, and the third elevator is being installed. **Mr. Beatty** also reported on some upcoming items. He stated LSU Auxiliary Stores is assisting in the purchase of lab equipment, furniture procurement is underway, installation of elevator #3 and the network equipment should be complete by March and the parking garage perimeter security screens are to be complete within the next month. **Mr. Beatty** stated the next steps would be for Adams to send out a request for proposal to select an architect and an engineer. He added that LCRC will work with the institutions to see what the scope will be for the fifth and sixth floors. **Dr. Hollier** asked if there needed to be a motion to approve the request for proposal. **Ms. Reeder** reminded the Board authority was given to **Mr. Miscenich** to negotiate and execute agreements for the construction project. **Dr. Hollier** asked if the timeline for opening has changed. **Ms. Reeder** stated having a lease signed and in place is one of the main issues that would delay moving into the building. She added another big issue is Environmental Health and Safety (EHS), which may have to be pushed back a few weeks since LCRC is waiting for the university's review and input. **Ms. Reeder** stated by mid April all of the equipment, services and agreements should be in place. A timeline was included in the materials.

**Dr. Hollier** stated there is overall agreement on the general terms of the lease. He added the Board is awaiting a report from a consultant and a review by **Mr. Sensenbrenner** on how the leases will be constructed with the individual schools. **Ms. Reeder** reminded the Board since it seems the plan will deviate from the lease structure set forth in the ground lease, the ground lease will need to be reviewed and possibly amended by the Board of Supervisors.

**Dr. Hollier** asked how operating costs are being paid prior to move in. **Ms. Reeder** stated operating costs were budgeted out of FY12 Tobacco Tax allocation. **Dr. Hamm** stated there are a variety of EHS permits that are necessary to meet the May move in date. He added it is important for our university representatives to help the review process for EHS implementation.

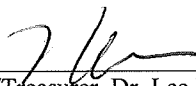
**Dr. Hollier** asked for any new business, there was none.

**Dr. Hollier** asked for any old business.

**Mr. Miscenich** provided an update on the LCRC Annual Report. He stated the report is underway and a draft should be ready for review by the institutions by the end of January.

**Dr. Hollier** said he noticed people parking in the LCRC parking lot for a football game. He asked if the LCRC is planning to sell parking spaces during events. **Ms. Reeder** responded the LCRC did sell parking spaces for the BCS Championship game and made \$5K.

With no further business, the meeting adjourned.

  
Secretary/Treasurer, Dr. Lee Hamm